



Expression of Interest for Empanelment of Corporate Business Correspondent for JSCB Ltd.

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Jharkhand State Cooperative Bank Ltd, Ranchi
1st Floor, Shaheed Chowk, Main Road, Ranchi- 834001

**EXPRESSION OF INTEREST FOR EMPANELMENT OF CORPORATE
BUSINESS CORRESPONDENT FOR JHARKHAND STATE COOPERATIVE
BANK LTD.**

BIDDING DOCUMENT

(To be used for furnishing bids by the eligible firms)

EoI Ref. No. :- JSCB/..LSN/2025 Date: 21.04.2025

Address for communication:

Jharkhand State Cooperative Bank Limited

1st Floor, Shaheed Chowk,

Main Road, Ranchi – 834001

Phone / Fax : 0651-2913111 e-mail ID:- mdjscb@jscb.gov.in

EXPRESSION OF INTEREST

Jharkhand State Cooperative Bank Ltd. having 105 Branches and 03 Regional Offices across the State of Jharkhand having its Head Office at Ranchi, invites expression of interest from the eligible entities for purpose of empanelment of Corporate Business Correspondent on Bank's Panel.

Jharkhand State Cooperative Bank Ltd. invites application from reputed Bidders to submit their "Expression of Interest" who fulfils the eligibility criteria as given below for empanelment of Corporate Business Correspondent in JSCB Ltd.

The Bidders satisfying the Eligibility Criteria as per the EOI and having experience in engagement of Business Correspondents may respond. The bidders should have experience in providing the services of Corporate Business Correspondents.

The bank is looking for entities who have sufficient experience, resources and established facilities and can support Bank's requirement for providing "Corporate Business Correspondent Services".

Corporate BC empanelled will be responsible to help the Bank in engaging Business Correspondents (BCs) across the State as per requirement of the Bank. Corporate BC empanelled will be paid commission as per the norms of the Bank.

Eligibility criteria stated below are not absolute and limiting the Bank's discretion. The Bank is entitled to take into consideration other qualitative and reputational factors for empanelment.

Bank reserves the right to empanel any party/company at its discretion. Bank also reserves the right to reject any offer without assigning any reason.

Interested parties/companies may submit their offers to the Jharkhand State Cooperative Bank Ltd., 1st Floor, Shaheed Chowk, Main Road, Ranchi – 1 **on or before 28.04.2025 3.00 PM**. The offer should be accompanied with application/ business particulars and details of professional/business experience, if any, in related areas.

Sd/-

(Chief Executive Officer)

Schedule of Events

EoI Ref. No. dated 21.04.2025.

Date of Issue of EoI	21.04.2025 10.00 AM.
Date of submission of bid	28.04.2025 3.00 PM.
Date and Time of opening and evaluation of Bid	Shall be duly communicated.
Place of opening of bids	Jharkhand State Cooperative Bank Ltd. 1 st Floor, Shaheed Chowk, Main Road, Ranchi - 834001
Contact Address	Chief Executive Officer Jharkhand State Cooperative Bank Ltd. 1 st Floor, Shaheed Chowk, Main Road, Ranchi - 834001

Note: Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after submission of bids. No bidder shall be allowed to withdraw the bid.

Eligibility Criteria

- i. Interested Bidders, who are capable of engaging Business Correspondents mentioned in the present EOI document and meet the Eligibility Criteria as per Annexure – I, may respond.
- ii. Non – compliance to any of the eligibility criteria would result in outright rejection of the bidder's proposal. The bidder is expected to provide proof for each of the points for eligibility criteria evaluation. The proof provided must be in line with the details mentioned in "Documents to be submitted for Compliance" not accompanied by relevant documentary proof will not be considered for evaluation.
- iii. JSCB reserves the right to verify / evaluate the claims made by the bidder independently. Any deliberate misrepresentation will entail rejection of the offer.

Empanelment Procedure

The vendor for providing Corporate Business Correspondents Services will be empanelled as per the following process :-

- i. Vendor/s satisfying the eligibility criteria will be short listed after due scrutiny of documents submitted by the bidder.
- ii. Bank reserves the right to accept / reject any or all Expression of Interest (EOI) received in response to this advertisement without assigning any reasons, whatsoever.

Annexure – I

Pre-Qualification Criteria

[On Firm's / Company's Letter Head]

Ref. : EOI Ref. Dated

Subject :- Empanelment of Corporate Business Correspondent in Jharkhand State Cooperative Bank Ltd.

We have carefully gone through the contents of the above referred EOI along with amendments if any and furnish the following information relating to Pre- Qualification Criteria.

Sl. No.	Pre-Qualification Criteria	Documents to be submitted in compliance with pre-qualification criteria	Bidder's response
1.	i. Cooperative Societies registered under Cooperative Societies Act of State. ii. Companies registered under the Indian Companies Act, 1956/ 2013.	Copy of the 'Letter of Incorporation / registration' or any other documentary proof.	
2.	Authorization Certificate – Whether the bid is authenticated by authorized person.	Relevant document to be submitted.	
3.	Must have own developed and functional KBS (Kiosk Banking Solution)	Documentary proof / declaration to be submitted	
4.	The bidder or its Director should have relevant experience of at least 2 years in the area of Banking /	Relevant document to be submitted.	

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	Financial Services under Business Correspondent sector. Preference will be given to those having experience with Government entities, PSUs or Cooperative Banks.		
5.	IIBF Certification: At least one of the Directors of the company must have IIBF (Indian Institute of Banking & Finance) certificate which is at least 6 months old.	Relevant document to be submitted.	
6.	State Government Project Experience: The company or any of its units or any director must have worked on any project of Jharkhand Government in the past in the area of banking / financial services / insurance / others.	Relevant document to be submitted.	
7.	Local Manpower: The company should have trained and adequate manpower working in the state of Jharkhand. The company should setup its own office in the State.	Documentary proof / declaration to be submitted	
8.	Character Certificate: The Signing Authority of the applying company must have a valid Character Certificate issued by an authorized Gazetted Officer.	Relevant document to be submitted.	

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Note: Only those companies which have all the above eligibility criteria should apply. Incomplete Applications may be rejected.